

**TAKE OFF BRIEF AIDE-MEMOIRE**  
 Threats / MEL / Variant / OEBs / AIS / Sig Wx  
 Dep Alternate / One Eng Taxi / Runway / Flap / Acc Alt  
 Trans Alt / Terrain / Performance / SSA / MSA / SID  
 Radio Aids / FMGC / HDG-VS / Emergencies / Review

**APPROACH BRIEF AIDE-MEMOIRE**  
 Threats / ECAM sts / Variant / OEBs / AIS / Weather  
 QNH / Trans Lvl / Req'd Nav Accy / MSA / SSA / STAR  
 Approach / Minima / Flap / Airfield Elevation / Go Around  
 Runway / Landing Performance / Airfield / Radio Aids  
 Alternate / Fuel Capability / Review

**BEFORE START**

COCKPIT PREP \_\_\_\_\_ COMPLETED (BOTH)  
 BARO REF \_\_\_\_\_ ( ) SET (BOTH)  
 ACARS \_\_\_\_\_ INITIALISED  
 PARK BRK \_\_\_\_\_ ON  
 FOB \_\_\_\_\_ ( ) kg  
 FUEL X FEED \_\_\_\_\_ CHECKED  
 INIT B \_\_\_\_\_ LOADED  
 FLEX TEMP \_\_\_\_\_ ( )  
 SPEEDS \_\_\_\_\_ ( )  
 --- START CLEARANCE ---

SIGNS \_\_\_\_\_ ON & AUTO  
 BEACON \_\_\_\_\_ ON  
 ATC \_\_\_\_\_ AUTO  
 N WHEEL STEERG DISC \_\_\_\_\_ AS RQRD  
 WINDOWS and DOORS \_\_\_\_\_ CLOSED (BOTH)  
 FLT DECK DOOR \_\_\_\_\_ LOCKED

**APPROACH**

ECAM STATUS \_\_\_\_\_ CHECKED  
 APPROACH BRIEF \_\_\_\_\_ (APPR/RWY) CONFIRMED  
 MINIMA \_\_\_\_\_ ( ) BARO/RADIO SET (BOTH)  
 APPROACH PHASE \_\_\_\_\_ ACTIVE  
 --- QNH Set ---  
 BARO REF \_\_\_\_\_ ( ) (BOTH)

**AFTER START**

GROUND CREW CLEARANCE \_\_\_\_\_ SEEN  
 ANTI ICE \_\_\_\_\_ ( )  
 FLAPS \_\_\_\_\_ CONF ( ) (BOTH)  
 APU \_\_\_\_\_ ( )  
 Y ELEC PUMP \_\_\_\_\_ ( )  
 ECAM STATUS \_\_\_\_\_ CHECKED

**LANDING**

CABIN REPORT ..... (WHITE)  
 AUTOBRAKE \_\_\_\_\_ ( )  
 ECAM MEMO \_\_\_\_\_ (STEEP APPR) LDG NO BLUE

**BEFORE TAKE OFF**

FLIGHT CONTROLS \_\_\_\_\_ CHECKED  
 TCAS ..... TA/RA  
 LOADSHEET ..... ACK'D  
 TRIMS ..... ( )% & ZERO  
 DEPARTURE BRIEF \_\_\_\_\_ CONFIRMED  
 TO DATA \_\_\_\_\_ ( ) (BOTH)  
 FLAPS \_\_\_\_\_ CONF ( ) (BOTH)  
 CABIN REPORT ..... (BLACK)  
 ECAM MEMO \_\_\_\_\_ T.O NO BLUE  
 --- ENTERING RUNWAY ---

TAKE OFF RWY \_\_\_\_\_ ( ) (BOTH)  
 CABIN CREW SIGNAL ..... GIVEN  
 PACKS ..... ( )

**AFTER LANDING**

EXTERIOR LIGHTS ..... SET  
 FLAPS ..... ZERO  
 GROUND SPOILERS ..... DISARM  
 APU ..... START  
 RADAR/PWS ..... OFF  
 TCAS ..... STBY  
 Consider ONE ENGINE TAXI ARRIVAL

**AFTER TAKE OFF / CLIMB**

L/G \_\_\_\_\_ UP  
 ECAM \_\_\_\_\_ CHECKED  
 --- STD Set ---  
 BARO REF \_\_\_\_\_ ( ) (BOTH)

**PARKING**

PARK BRK \_\_\_\_\_ ON  
 ENGINES \_\_\_\_\_ OFF  
 SLIDES \_\_\_\_\_ DISARMED  
 BEACON \_\_\_\_\_ OFF  
 SEAT BELTS \_\_\_\_\_ OFF  
 FUEL PUMPS \_\_\_\_\_ OFF  
 ATC \_\_\_\_\_ x000/STBY  
 Consider HEAVY RAIN

**SECURING THE AIRCRAFT**

ADIRS ..... OFF  
 EXTERNAL POWER ..... ON  
 SIGNS ..... OFF  
 EMER EXIT LT ..... OFF  
 OXYGEN ..... OFF  
 BATTERIES ..... OFF  
 Consider COLD WEATHER

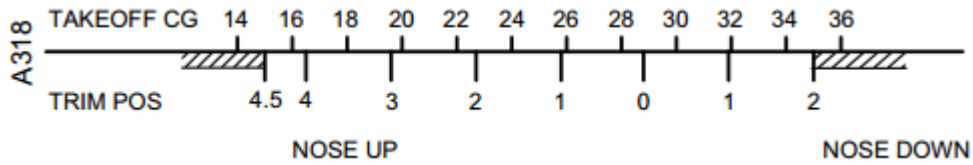
**POST FLIGHT REVIEW AIDE-MEMOIRE**

What happened and why / Was the outcome positive or not / How do we repeat or avoid / Impact on safety / Commercial impact / Were SOPs followed / What are the learning points / Further action required

## EMERGENCY EVACUATION

AIRCRAFT/PARKING BRK .....	STOP/ON
ATC (VHF 1) .....	NOTIFY
ΔP (only if MAN CAB PR has been used) .....	CHECK ZERO
<i>If not zero, MODE selector on MAN, V/S CTL FULL UP.</i>	
ENG MASTERS (ALL) .....	OFF
FIRE Pushbuttons (ALL : ENG and APU) .....	PUSH
AGENTS (ENG and APU) .....	AS RQRD
<ul style="list-style-type: none"> <li>▪ <b>If evacuation required:</b> EVACUATION .....</li> </ul>	INITIATE
<ul style="list-style-type: none"> <li>▪ <b>If evacuation not required:</b> CABIN CREW and PASSENGERS (PA) .....</li> </ul>	NOTIFY

## TAKEOFF CG/TRIM POS



## FLIGHT OPS SAFETY PLAN THREATS

